

CHAPTER 2 – GOVERNMENT

DARE COUNTY GOVERNMENT

County Administrative Offices	211 Budleigh St., Manteo	475-5000
Open weekdays 8:30AM-5:00PM	Mail: PO Box 1000, Manteo 27954	www.darenc.com

The Board meets monthly (first Mon. at 9AM and the third Mon. at 3PM) in the Administrative Annex, 204 Ananias Dare St., Manteo	Meetings can be seen at 1PM and 7PM, TV Cable 20, on the Wed. following the meeting. Meetings can be heard live via the Internet.
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Beach Satellite Office	2601 Croatan Hwy., KDH Mail: PO Box 1000, Manteo 27954	Planning Dept., CAMA and dog licenses 475-5871 Fax 449-0207
Hatteras Satellite Office	Administration Building 49815 Hwy.12, Buxton Mail: PO Box 859, Buxton 27920	Environmental Health, Planning Dept. and CAMA 475-5878 Fax 995-3601
	Human Services Building 47017 Buxton Back Rd., Buxton 27920	Social Services and Health Dept., dog licenses 995-4404 Fax 995-6816

COUNTY GOVERNMENT STRUCTURE

Dare County has a county commission-county manager system of government. A seven member Board of Commissioners sets policy and a county manager, appointed by the Commission, executes policy directives. Commissioners are elected to four year terms, some of which expire each even-numbered year. One commissioner is elected “at large,” the others represent specific districts in which they must reside. Commissioners are elected by county voters at large. The Board elects a chairperson for a one year term at its organizational meeting in December.
The Board has countywide responsibility for educational funding, libraries, Parks and Recreation, and tax assessment. The Board is the sole governing body for the unincorporated areas of Dare County including Colington, Martin’s Point, Manns Harbor, Stumpy Point, East Lake, Wanchese, northern Roanoke Island, and all of Hatteras Island. In these areas, the County is responsible for planning and zoning, solid waste management and law enforcement.

COUNTY OFFICIALS

Office: Admin. Annex, 204 Ananias Dare St., Manteo	Mail: PO Box 1000, Manteo 27954
Warren Judge (D) Chair	4016 Ivy Lane, Kitty Hawk 27949 261-8003(H) 441-2021 (W) Fax 261-9988 (H) WarrenJ@darenc.com
Allen L. Burrus (D) Vice Chair	PO Box 27, Hatteras 27943 986-2286 (H) 441-2333 (W) Fax 986-2004(H) AllenB@darenc.com
Max Dutton (D)	2503 Bridge Lane, Nags Head 27959 441-5119 (H) 255-0189 (W) Fax 441-2103 (H) MaxD@darenc.com
Mike Johnson (R)	PO Box 9, Wanchese 27981

	441-6958 (H) 216-6407 (W) Fax 441-2443 (H) MikeJ@darenc.com	Represents District 2 – Kill Devil Hills, Colington, Nags Head
Richard Johnson (R)	100 Carolina Ct., Manteo 27954 473-5259(H) 473-5811 (W) Fax 473-4987 (H) RichardJ@darenc.com	Term ends Dec. 2008 Represents District 1 – East Lake, Stumpy Point, Manns Harbor, Manteo, Wanchese
Jack Shea (R)	290 Wax Myrtle Tr., Southern Shores 27949 261-4158 (H) Fax 255-0189 JShea@darenc.com	Term ends Dec. 2010 Represents District 5 which encompasses all of Dare County
Virginia Tillett (D)	PO Box 653, Manteo 27954 473-2753 (H) Fax 473-5153 VTillett@darenc.com	Term ends Dec. 2010 Represents District 1 – East Lake, Stumpy Point, Manns Harbor, Manteo, Wanchese

Fran Harris, Board Clerk	475-5700 Fax 473-6312	franh@darenc.com
Terry Wheeler, County Manager	211 Budleigh St. 475-5800 Fax 473-1817	comgr@darenc.com
Robert L. Outten, County Attorney & Ass't. County Mgr.	475-5803 Fax 473-1817	outten@darenc.com
Dorothy Toolan, Public Relations Coordinator	475-5903 Fax 473-4594	Dorothy@darenc.com

COURTS

Office: Dare Co. Justice Center, 962 Marshall C. Collins Dr., Manteo	Mail: PO Box 1849, Manteo 27954
Merlee Austin, Clerk of Court	475-9100 Fax 473-1620
4 year term ends Dec. 2010	
<p>This office does all the legal filings for Dare Co., including court documents, estates, child support, and passport applications. Passport renewal forms are available here.</p> <p>The North Carolina court system consists of an Appellate Division, a Superior Court Division, and a District Court Division. A chief justice and six associate judges, elected for 8 year terms, serve on the Supreme Court. The Court of Appeals is served by a chief judge and 11 associate judges elected for 8 year terms.</p> <p>Dare County is served by two Superior Court judges and five District Court judges. Superior Court judges rotate throughout the state, and District Court judges rotate throughout their division and district. Dare County is in the 1st judicial district of the 1st division, which has seven counties. Only persons qualified to practice law in North Carolina are eligible for election or appointment to any of these courts.</p>	

DARE COUNTY PLANNING DEPARTMENT

Office: 211 Budleigh St., Manteo	Mail: PO Box 1000, Manteo 27954	475-5870 Fax 473-6653
Ray Sturza, Director	211 Budleigh St., Manteo	475-5867
Jackie Tillett, Senior Support Specialist	211 Budleigh St., Manteo	475-5870
Donna Creef, Senior Planner	2601 N. Croatan Hwy., KDH	475-5873 Fax 449-0207
Ryan Simmons, Planner	211 Budleigh St., Manteo	475-5865
Randy Joyner, Zoning Officer	211 Budleigh St., Manteo	475-5866
Courtney "Corky" Whitehead, Zoning Officer	Hwy. 12, Buxton	475-5879
Dare Co. Zoning Dept. provides technical assistance to the Planning Board and Board of Commissioners and is responsible for implementation of the Land Use Plan and enforcement of		

zoning and building codes. County Planning Board meets on the 2nd Mon. at 7PM in the Dare Co. Admin. Annex, located at 204 Ananias Dare St., Manteo. Members are appointed by the Board of Commissioners for 3 year terms. Members are:

Elmer R. Midgett, Jr. – Chair	109 Stratton Ln., Manteo 27954	473-3782
John Finelli	PO Box 555, KH 27949	261-8786
Mary Beth Midgett	PO Box 250, Hatteras 27943	986-6341
John Myers, III	107 Musket Ln., Manteo 27954	473-9669
Cathy Morris	PO Box 1922, KDH 27948	441-2544
Richard “Ricky” Scarborough, Jr.	PO Box 191, Wanchese 27981	473-3646
Dan Oden	PO Box 477, Hatteras 27943	986-2555

Zoning Bd. of Adjustment David E. Jones, Jr. – Chair	Meets 4 th Mon. when called	Members appointed for 3 year terms
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County Building Inspectors		
Roanoke Island & Mainland	Fred Featherstone	211 Budleigh St., Manteo 475-5867
Colington/Martin’s Point	Buddy Shelton, Chief Inspector	2601 N. Croatan Hwy., KDH 475-5872
Hatteras Island	John Constable I.G. Featherstone	Hwy. 12, Buxton 475-5876 475-5877

REGISTER OF DEEDS

Office: Dare Co. Justice Center, 962 Marshall C. Collins Dr., Manteo 27959	475-5970
Barbara Gray, Register of Deeds	Term ends Dec. 2010
This office is custodian of Dare Co. vital statistics and is the repository of real property records including deeds, deeds of trust, and plats of all subdivisions. It keeps files of county commissioners’ meetings, airport affairs, retired military records and issues marriage licenses. Copies of Dare Co. birth and death certificates may be obtained from this office	

DARE COUNTY BOARDS AND AUTHORITIES

ALCOHOLIC BEVERAGE CONTROL (ABC) BOARD

ABC Board PO Box 1979, Nags Head 27959	441-5121 Fax 441-2991 darecountyabcboard@embarqmail.com
Fields Scarborough, Supervisor	
A 3 member board, appointed by the county commissioners for 3 year terms, makes policies and oversees operations for the sale of distilled spirits and wines, 17% alcohol and above by volume, and mixers of 1% or more alcohol. Net profits are allocated according to state law. In Dare Co., allocations include the Department of Social Services, the County General Fund, and the incorporated towns.	

DARE COUNTY AIRPORT AUTHORITY

Location: 410 Airport Rd., Manteo Mail: PO Box 429, Manteo 27954	475-5570 Fax 473-1196 Website: www.fly2mqi.com
Vacant, Director	Crystal Sidwell, Administrative Secretary
George Wood, Chair	Monthly meetings are held the last Wed. 7PM; the combined Nov.–Dec. meeting is held the 1 st Wed. in Dec.
The airport authority manages the regional airport. Nine members are appointed by the County Commissioners.	

DARE COUNTY OREGON INLET AND WATERWAYS COMMISSION

Office: 954 Marshall C. Collins Dr., Manteo Mail: PO Box 1000, Manteo 27954	475-5628 Fax 473-3042
Michael Davenport, Commission Chairman	Jenny Gray Jones, Administrator
The commission is made up of 7 members appointed by the Dare Co. Board of Commissioners for 2 year terms. It is concerned with matters involving the stabilization of Oregon Inlet and handles issues pertaining to public waterways such as channel dredging, county boat ramps and no-wake zones.	

DARE COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD

Office: 2601 N. Croatan Hwy, KDH Mail: PO Box 1047, Manteo 27954	475-5853
The Board's purpose is to protect and enhance water quality in Dare Co. through land conservation, storm water management, technical support, education, and outreach.	
The Board of Supervisors meets monthly 2 nd Thurs., 3PM in the Dare Co. Satellite Office. A 5 member board consists of 2 members (James Coleman and Tommy Twiddy) appointed by the NC Soil and Water Comm. and 3 elected members on a non-partisan basis (Louise Hanson, Larry Bray, Chair, and William Jones).	

OUTER BANKS VISITORS BUREAU

One Visitors Center Circle, Manteo 27954	473-2138 Fax 473-5777 information@outerbanks.org Website: www.outerbanks.org
Carolyn McCormick, Managing Director	Board meets at the Visitors Center monthly, 9AM 3 rd Thurs.
Aycock Brown Welcome Center, 5230 N. Croatan Hwy (MP1), KH, 252-261-4644	
US Weather Bureau Station/Hatteras Island Welcome Center (partnership with NPS), 57190 Kohler Road, Hatteras, 252-986-2203	
Whalebone Information Station (partnership with NPS), junction of Hwy. 12 and US 64, Nags Head, 252-441-6644	
The Bureau promotes the county's major industry: tourism. The Bureau is governed by the Dare Co. Tourism Board. Thirteen members are appointed to 2 year terms by the County Commissioners.	

TOWNS

The incorporated towns of Duck, Kill Devil Hills, Kitty Hawk, Manteo, Nags Head and Southern Shores have their own municipal governments. Each is governed by a town council or board of directors. Mayors in Kill Devil Hills, Kitty Hawk, Manteo, Nags Head and Southern Shores are elected by the voters; in Duck the mayor is elected by the town council from among its members. All municipalities have a town manager. Each town provides for its own police and fire protection, road maintenance, solid waste collection, zoning, planning, and building inspection function.

DUCK
Incorporated 2002
Zip Code 27949

Office: 1240 Duck Rd., Suite 106 at Waterfront Shops, Duck Mail: PO Box 8369, Duck 27949 255-1234 Fax 255-1236	Hours: 9AM–5PM weekdays Website: www.townofduck.com info@townofduck.com
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Town Council	Meets monthly 1 st Wed. 7PM and 3 rd Wed. 1PM at Town Office
Neil Morrison, Mayor Term ends Dec. 2009	120 Ruddy Duck Lane, Duck 255-2321
Monica Thibodeau, Mayor Pro Tem Term ends Dec. 2009	126 W. Sea Hawk Dr, Duck 261-6278
Nancy Caviness Term ends Dec. 2009	PO Box 8278, Duck 255-1050
Bart Smith Term ends Dec. 2009	121 W. Sea Hawk Dr., Duck 255-1055
Dave Wessel Term ends Dec. 2009	142 Mallard Ct., Duck 255-2257

Christopher Layton – Town Manager/Town Clerk	255-1234 Fax 255-1236
Lori Kopec – Deputy Town Clerk	255-1234
Tax Collection	Call Dare Co. Tax Office 475-5952
Ike McRee – Town Attorney	441-0871
Phillip Ferguson – Police Chief	261-1112 (non-emergency) Fax 261-2108
Donna Black – Fire Chief	261-3929 (non-emergency)
Ron Forlano – Chair, Town Planning Board Term ends May 1, 2008	Meets monthly 2 nd Wed. 6:30PM and 4 th Wed. 6:30PM as needed
Andy Garman – Code Enforcement Officer	255-1234
Cory Tate, Building Inspector	255-1234
Zoning Board of Adjustment – Contact Christopher Layton, Town Manager	255-1234

KILL DEVIL HILLS
Incorporated 1953
Zip Code 27948

Office: 102 Town Hall Dr., KDH Mail: PO Box 1719, KDH 27948 449-5300 Fax 441-7946	Hours: 8AM–5PM weekdays Website: www.kdhnc.com mary@kdhnc.com
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Board of Commissions	Meets monthly 2 nd Mon. and 4 th Wed. 7PM at Town Hall
Raymond Sturza, Mayor Term ends Dec. 2009	601 W. Sothel St., PO Box 1215, KDH 441-4715
Bob Peele Term ends Dec. 2011	1515 Ketch Ln., KDH 441-0615
Paul R. Buske Term ends Dec. 2009	604 W. First St., PO Box 1558, KDH 441-1888
Jeffrey Finch Term ends Dec. 2011	1512 Dogwood Ln., KDH 480-6633
Robert L. "Bob" Woodard, Mayor Pro Tem Term ends Dec. 2009	2305 Bay Dr., KDH 480-6654

Debora Diaz, Town Manager	449-5300 Fax 441-7946
Shawn Murphy, Ass't. Town Manager	449-5303
Mary Quidley, Town Clerk	449-5302
Beverly Brooks, Finance Officer	449-5338 Fax 480-4074
Ray L. Davis, Police Chief	449-5337 Police Dept. non-emergency Fax 441-8281
T. Douglas Penland, Fire Chief	480-4060 Fire Dept. non-emergency Fax 480-4069
Tax Collection	Call Dare Co. Tax Office 475-5952
Louie Reber & Jessica Helms, Animal Control	480-4047
Steven D. Michael, Town Attorney	261-2126
Town Planning Board: 7 members appointed by Town Bd. of Commissioners for 3 year terms. Meets bi-monthly 1 st and 3 rd Tues. 7PM at Town Hall	Mike Hogan, Chair – PO Box 1898, KDH 809 Sixth Ave., 441-6493 J. Howard Kimble, Vice Chair – 803 Sportsman Dr., KDH 441-0542
Zoning Bd. of Adjustment meets on request last Tues. 7:30PM at Town Hall	Richard Baer, Chair PO Box 426, KDH 441-6111(H) 441-2237 (W)

KITTY HAWK
Incorporated 1981
Zip Code 27949

Office: 101 Veterans Memorial Dr., KH Mail: PO Box 549, KH 27949 261-3552 Fax 261-7900	Hours: 8:30AM– 5:00PM weekdays Website: www.townofkittyhawk.org info@townofkittyhawk.org
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Town Council	Meets monthly 1 st Mon. 6PM Town Hall
Clifton Perry, Mayor Term ends Dec. 2009	1122 Kitty Hawk Rd., KH 261-2412
Gary Perry, Mayor Pro Tem Term ends Dec. 2009	3831 Herbert Perry Rd., KH 261-5332
Ervin Bateman Term ends Dec. 2011	PO Box 1127, 4148 Poor Ridge Rd., KH 202-1072
Emilie Klutz Term ends Dec. 2011	4805 Lindbergh Ave., KH 261-5878
Richard Reid Term ends Dec. 2009	PO Box 1565, 3936 Tarkle Ridge Rd., KH 261-1979

John Stockton, Town Manager	261-3552 Fax 261-7900
Lynn Morris, Town Clerk	261-3552
Steve Michael, Town Attorney	261-2126
Tax Collection	Call Dare Co. Tax Office 475-5952
David Ward, Police Chief	261-3895 Police Dept non-emergency
Lowell Spivey, Fire Chief	261-2666 Fire Dept. non-emergency
Joe Heard, Town Planner	261-3552
Town Planning Board – 5 members appointed by Town Council for 2 year terms. Meets Thurs. following Town Council meetings at 6PM, Town Hall	Oscar Northen, Chair PO Box 2227, 4513 Beacham Ln., KH 261-8689
Zoning Board of Adjustment	Meets on request with 15 days notice
Dennis Speight, Building Inspector	261-3552

MANTEO

Incorporated 1899

Zip Code 27954

NOTE: Manteo is also the county seat. This section refers only to town government.

Office: 407 Budleigh St., Manteo Mail: PO Box 246, Manteo 27954 473-2133 Fax 473-2135	Hours: 8:30AM–5PM weekdays Website: www.townofmanteo.com info@townofmanteo.com
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Board of Commissions	Meets monthly 1 st Wed. 7:30PM, 2 nd Wed. 4PM
Jamie Daniels, Mayor Term ends Dec. 2011	301 Devon St., Manteo 473-5013 (H) Fax 473-5263
H.A. Creef, Mayor Pro Tem Term ends Dec. 2011	PO Box 396, Manteo 473-2009
Darrell Collins Term ends Dec. 2011	PO Box 217, Manteo 473-1722
Edward Etheridge Term ends Dec. 2009	PO Box 72, Manteo 473-2022
David Farrow Term ends Dec. 2009	PO Box 181, Manteo 4733-2638
Hannon Fry Term ends Dec. 2011	321 Agona St., Manteo 475-1717
Ritchie Burke Term ends Dec. 2011	PO Box 2444, Manteo 473-1985

Kermit Skinner, Town Manager	473-2133 Fax 473-2135
Shannon Twiddy, Ass't. Town Manager/Finance Officer	473-2133 Fax 473-2135
Becky Breiholz, Town Clerk	473-2133
Daniel Khoury, Town Attorney	261-5055
Sgt. Vance Hasskett, Police Chief	473-2069 Police Dept. non-emergency
Eddie Blivens, Fire Chief	473-2300 Fire Dept. non-emergency
Tax Collection	Call Dare Co. Tax Office 475-5952
Town Planning Board. Five members appointed by Town Board for 2 year terms, meets monthly 2 nd Tues., 6PM Town Hall	Erin Trebisacci, Town Planner 473-2133
Zoning Board of Adjustment meets on request	473-2133
Johnny Boniface, Building Inspector/Code Enforcement/Planner/Zoning Admin.	473-5212

NAGS HEAD
 Incorporated 1961
 Zip Code 27959

Office: 5401 S. Croatan Hwy. Mail: PO Box 99, Nags Head 27959 441-5508 Fax 441-0776	Hours: 8:30AM–5PM weekdays Website: www.townofnagshead.net
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Board of Commissioners	Meets monthly 1 st Wed. 9AM. Meetings on TV channel 20 at noon and 7PM Fri. and Sat. following the meeting
Renee Cahoon, Mayor Term ends Dec. 2009	PO Box 714, Nags Head 441-4847 (H) 441-5358 (W)
Anna D. Sadler, Mayor Pro Tem Term ends Dec. 2009	PO Box 787, Nags Head 441-6719
Wayne Gray Term ends Dec. 2011	123 W. Oak Post Dr., Nags Head 480-2446
Bob Oakes Term ends Dec. 2011	PO Box 1054, Nags Head 441-6789
Doug Remaley Term ends Dec. 2009	432 Bridge Ln., Nags Head 441-1950

Charles Cameron, Town Manager	441-5508 Fax 441 0776
Bill Richardson, Deputy Town Manager	449-2010
Carolyn Morris, Town Clerk	449-2009
Ike McRee, Town Attorney	441-0871
Becky Huff, Tax Collector	449-2008
Charles Cameron, Public Safety Officer	441-6386 Fax 441-7335
Wayne Byrum, Police Chief	441-6386 Police Dept. non-emergency
Butch Osborn, Fire Chief	449-6052 Fax 441-8268 441-5909 Fire Dept. non-emergency
Kevin Zorc, Fire Marshall	449-2018
Tim Wilson, Planning & Development Dir.	449-2006 Fax 441-4290
Bo Taylor, Chair, Town Planning Board 441-8544	7 members appointed by Town Board for 3-year terms. Meets monthly 3 rd Tues. 7:30PM
Zoning Board of Adjustment Jack Cooper, Chair, 422 W. Villa Dunes, Nags Head 480-1684	Meets on request 2 nd Thurs. 9AM
Ronnie Ballance, Chief Building Inspector	449-2005

SOUTHERN SHORES
 Incorporated 1979
 Zip Code 27949

Office and Mail: 5375 N. Virginia Dare Tr., Southern Shores 27949 261-2394 Fax 255-0876	Hours: 8:30AM-5PM weekdays Website: www.southernshores-nc.gov
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Town Council	Meets monthly at the Pitts Center, 1 st Tues. 7PM, 4 th Tues. 8AM
Don Smith, Mayor Term ends Dec. 2009	189 Wax Myrtle Tr., Southern Shores 261-4093
Jim Pfizenmayer	4 Loblolly Dr., Southern Shores

Term ends Dec. 2011	261-0643
Jodi Hess Term ends Dec. 2011	6 Soundview Tr., Southern Shores 261-0102
Brian McDonald, Mayor Pro Tem Term ends Dec. 2009	132 W. Holly Tr., Southern Shores 255-5118
Kevin Stroud Term ends Dec. 2011	299 Wax Myrtle Tr., Southern Shores 261-8464

Charles B. Read, Jr. Town Manager	261-2394
Carrie Gordin, Town Clerk	261-2394
Bonnie Swain, Finance/Human Resources	261-2394
Ike McRee, Town Attorney	441-0871 Fax 441-8822
David Kole, Police Chief	473-3441 Police Dept. non-emergency
Bob Harvey, Fire Chief	261-2272 Fire Dept. non-emergency
Town Planning Board	Five members appointed by Town Council for 3 year terms. Meets monthly 3 rd Mon. 7:00PM at Pitts Center
George Kowalski, Chair, Planning Board	135 Duck Woods Rd., Southern Shores 261-2179
Zoning Board of Adjustment Peter McOrmond, Chair 261-0358 153 Duck Woods Dr., Southern Shores	Meets on request
Vacant, Code Enforcement Officer	261-2394
David Cowan, Building Inspector	261-2394
Pat Forrester, Permit Officer	261-2394

STATE GOVERNMENT

NC COOPERATIVE EXTENSION – DARE COUNTY CENTER

Office: 517 Budleigh St., Manteo Mail: PO Box 968, Manteo 27954	473-4290 Fax 473-3106
Ann Ward, County Extension Director	Donna Hanusik, Administrative Secretary

Agriculture, Natural Resources, and Community and Rural Development	Susan Ruiz-Evans, Agent
Helps in managing the coastal environment; programs are offered in tree and lawn care, landscaping, soils, erosion control, pest management, water quality, waste management, commercial pesticide applicator licensing, and Master Gardener Volunteer training. A seasonal plant hotline is available. Call for schedule.	

Family and Consumer Education	Amanda McDaniel, Agent
Programs are provided in human development, child care, foods and nutrition, and family resource management. Family and consumer education programs are designed to help families improve their quality of life and meet the many challenges that families and individuals face throughout the life cycle.	

4-H and Youth Development	Stephanie Goodman, 4-H Agent
Sonja Balance	K-5 Coordinator
Katherine Irby	Middle School Program Coordinator
Angela McLawhorn	Cape Hatteras Program Coordinator
Young people “learn by doing” in special interest groups, clubs, school, and after-school programs. For children K-5 and Middle School, the 4-H program provides day camps and enrichment opportunities during school breaks and other out-of-school times.	

NC EMPLOYMENT SECURITY COMMISSION JOBLINK CENTER

Office: 2522 S. Croatan Hwy., Nags Head Mail: PO Box 757, Nags Head 27959	480-3500 Fax 480-0121 Website: www.ncesc.com
Kenneth Kee, Branch Manager	Hours: 8:30AM–5PM Mon.-Fri.
The Center supports local employment by listing current job opportunities, referring qualified applicants and providing local labor market information. It assists job seekers in resume writing and employers in developing job descriptions and personnel handbooks. It processes claims for unemployment insurance benefits. The Center serves Dare Co., Corolla, Ocracoke Island, and Currituck County.	

NORTH CAROLINA CONSUMER PROTECTION OFFICE

Mail: Attorney General's Office 9001 Mail Service Center Raleigh, NC 27699	Toll free: 877-566-7226 Fax 919-716-6050 Website: www.ncdoj.com
This office acts to protect the public from unlawful business practices. When contacting this office, explain your complaint clearly. Send brief but specific (where, when, what) information. Send photocopies of any related written contracts, receipts, warranties, advertisements, or letters. This office can assist in mediation of disputes; it does not act as a lawyer for consumers in individual disputes.	

FEDERAL GOVERNMENT

POST OFFICES

Avon	995-5991	41156 NC Rt. 12	8AM–12PM & 1PM–4PM Mon.–Fri.; 10:30AM–12:30PM Sat.
Buxton	995-5755	48042 NC Rt. 12	8AM–12:30PM & 1:30PM–4PM Mon.–Fri.; 10:30AM–12:30PM Sat.
Duck	261-8555	1245 Duck Rd.	9AM–5PM Mon.–Fri.; 9AM–12:30PM Sat.
Frisco	995-5017	53590 NC Rt. 12	8AM–12:30PM & 1:30PM–4PM Mon.–Fri.; 10AM–12PM Sat.
Hatteras	986-2318	57689 NC Rt. 12	8AM–1PM & 2PM–4PM Mon.- Fri.; 10:30AM–12:30PM Sat.
Kill Devil Hills	441-5666	302 S. Croatan Hwy	9AM–4:30PM Mon.–Fri.; 10AM-12PM Sat.
Kitty Hawk/ Southern Shores	261-2211	3841 N. Croatan Hwy	9AM–4:30PM Mon–Fri; 10AM–12PM Sat
Manns Harbor	473-3677	6941 Hwy 64	7:30AM–12:30PM & 2PM–4:30PM Mon.–Fri.; 8:30AM– 11:30AM Sat.
Manteo	473-2534	Chesley Mall, 212B Hwy 64	9AM–4:30PM Mon.–Fri.; 10AM–12PM Sat.
Nags Head	441-7387	100 Deering St	9AM–4:30PM Mon.–Fri.; 10AM–12PM Sat.
Rodanthe/ Waves/Salvo	987-2273	25969 NC Rt. 12	8AM–12 & 1PM–4PM Mon.–Fri.; 10AM-12PM Sat.
Wanchese	473-3551	3525 Mill Landing Rd.	9AM–12 Mon.–Fri.; 9:30AM–11:30AM Sat.

BEFORE PLACING STREET MAILBOXES, CONTACT YOUR LOCAL POST OFFICE

SOCIAL SECURITY

Office: 124 Rich Blvd., Elizabeth City 27909	338-1155 Website: www.socialsecurity.gov
Service in English and Spanish	Hours: 9AM–4PM Mon.-Fri.
There is no Social Security office in Dare Co; Elizabeth City is the nearest office. Residents may call toll free 1-800-772-1213, 7AM–7PM	

VETERANS SERVICES

Office: 204 Ananias Dare St., Manteo Mail: PO Box 1000, Manteo 27954	475-5604 Fax 473-6312
Rhonda L. Creef, Veterans Service Officer	
Available for assistance and information relating to veterans' affairs	